

Dear Student:

It is mandatory that all undergraduate students who would like to enroll in either CHEM 495 (Independent Study) or CHEM 498 (Research) must take the online Responsible Conduct of Research (RCR) Training as a condition of enrollment or employment.

The online training takes approximately 45 minutes. To complete the training, please go to: <http://rcr.colostate.edu/training.html>. Once you have completed the online training, you will be prompted to print a Certificate of Completion. Please print the certificate and submit the completed certificate, along with your 'Approval of Variable Credit Course' form to Cindy Ungerman in the Chemistry Main Office, B101; or submit via email at: [ungerman@lamar.colostate.edu](mailto:ungerman@lamar.colostate.edu). Department approval to register will be granted within 24 hours.

For undergraduate students, the online training fulfills all current university requirements for meeting federal funding regulations.

***This training is mandatory and must be completed prior to submitting your 'Approval of Variable Credit Course' form and requesting department approval to enroll in either CHEM 495 or CHEM 498.***

If you have questions, please contact me at 970-491-1090 or via email at: [ungerman@lamar.colostate.edu](mailto:ungerman@lamar.colostate.edu); or contact the Director of the Research Integrity & Compliance Review Office (RICRO), Dr. Kathy Partin, at 970-491-1563, or via email at: [kathy.partin@colostate.edu](mailto:kathy.partin@colostate.edu).

Thank you in advance for your compliance.

Sincerely,

Cindy Ungerman